

**Addendum Report Evidence 5.4**

**University of Puerto Rico  
Rio Piedras Campus  
Faculty of Education  
Teaching Practice Office**

**EVALUATION OF THE TEACHER PRACTICE EXPERIENCE**

In compliance with Standard 2: Clinical Experiences of the Council for Accreditation of Educator Preparation (CAEP), an instrument is designed to measure the performance of suppliers and partners. This document gathers the perception of the students about the Teaching Practice.

**University of Puerto Rico  
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**PRACTICE COURSE EVALUATION**

**Level (middle school or high school):** \_\_\_\_\_ **Semester:** \_\_\_\_\_

With this instrument, you will evaluate the experiences you had during the Teaching Practice course. Below you will find a list of premises related to the performance of the teacher-supervisor, the cooperating teacher and the school principal. Use the **A** to identify the maximum level of compliance with the premise and the **D** when referring to the minimum level. The letter **E** means that it has no elements of judgment on the criterion. Your participation is voluntary and anonymous.

**Supervisor**

Criteria	Absolutely agree A	Agree B	Disagree C	Totally disagree D	I do not have elements of judgement on this criterion E
1. He guided me before enrollment on the requirements of Teaching Practice.					
2. Discussed the various documents of the Teaching Practice course: syllabus, class observations, evaluation instrument, policy and procedures and others.					
3. He reported the evidences that needed to be present in the 10 competences of the Evaluation Instrument.					
4. Performed the evaluations stipulated in the Practice Manual.					
5. Appropriately met my needs in my execution as a student teacher.					
6. Evaluated the evidence according to the 10 Teaching Practice competencies.					
7. Planned training activities according to the needs observed or requested by me in the seminars by specialty.					
8. He was available to attend to my needs as a student teacher.					
9. He was available during office hours or at previously agreed times.					
10. Demonstrated respect for diversity.					
11. Maintained a climate of order and mutual respect in the context of the course.					
12. He complied with the provisions of the course calendar.					
13. Demonstrated commitment to my learning in the course.					
14. Contributed to my professional training as a future teacher.					

## I. Cooperating teacher

Criteria	Absolutely agree A	Agree B	Disagree C	Totally disagree D	I do not have elements of judgement on this criterion E
1. He offered general guidance on the responsibilities of a teacher in the school core.					
2. Shared the results of the evaluations that help to know the progress of the students.					
3. He used appropriate educational practices.					
4. He handed me the evaluations he gave me as a student teacher.					
5. He offered me feedback of my performance as a student teacher.					
6. His performance as a teacher had a positive impact on the learning of all students.					
7. He met weekly with me to discuss his observations.					
8. He exposed me to activities of the school community and the external one.					
9. Demonstrated ethical behavior.					
10. He maintained communication with me.					
11. Showed competence in the discipline or areas of knowledge he teaches.					
12. He contributed to my professional training as a future teacher.					

## II. Director

Criteria	Absolutely agree A	Agree B	Disagree C	Totally disagree D	I do not have elements of judgement on this criterion E
1. He facilitated my professional development.					
2. He guided me on the Practice Center.					
3. Encouraged my participation in school activities.					
4. He showed knowledge of the documents related to my evaluation.					
5. Provided the necessary time for meetings between the cooperating teacher and me.					
6. He facilitated the administrative processes for the success of my Teaching Practice.					

### III. Teaching Practice Office

Criteria	Absolutely agree A	Agree B	Disagree C	Totally disagree D	I do not have elements of judgement on this criterion E
1. The guidelines of the Office of Teaching Practice helped me to understand the processes and requirements of the course.					
2. The general seminars served to improve my skills as a future teacher.					
3. The collaboration between the university and the practice center helped to the success of my Teaching Practice.					
4. The experience of Teaching Practice contributed in the development of knowledge, skills and professional dispositions.					

**Comentarios:** \_\_\_\_\_

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*Note: In all the documents originated in the Teaching Practice Program of the University of Puerto Rico, Río Piedras Campus mentioning "he" also makes reference to the female gender.*

**The criteria used in the instrument to evaluate are based on the following documents:**

Education Department of Puerto Rico. (2012). *Public policy related to the norms that regulate the organization and operation of the teaching practice program* (Circular Letter No. 2, 2012-13). Internal document not published.

Faculty of Education of the University of Puerto Rico, Río Piedras Campus. (2016). *Teacher evaluation: Form to evaluate courses*.

Office of Teaching Practice of the University of Puerto Rico, Río Piedras Campus. (2016). *Policy and procedures of teaching practice* (reviewed by Policy and Procedure Committee, and by supervisors of teaching practice).

Academic Senate of the University of Puerto Rico, Río Piedras Campus. (2014). *Teacher evaluation by students in the courses of the University of Puerto Rico, Río Piedras Campus* (Certification No. 141, 2013-14).

Reviewed by CAEP committee - Standard # 2  
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Reviewed by: Dra. Loida Martínez, Associate Dean of Academic Affairs  
Dr. Rubén Rosado - CAEP Committee - Standard # 5  
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Reviewed by: Prof. Luis López  
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